



Harlington Parish Council

Parish Council Office, Rear of Parish Hall, Church Road, Harlington, Bedfordshire LU5 6LE

The Clerk to the Council Telephone: 01525 875933 Email: clerk@harlington-pc.gov.uk

Notice is hereby given that Members of the Parish Council are summonsed to attend an Ordinary Meeting of the Full Council to be held on Tuesday 13th December 2022 at 7.30 pm in the West Room of the Parish Hall for the purpose of transacting business as detailed in the following AGENDA. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Stewart Wilks Clerk to the Council. Date: 7th December 2022

AGENDA

- 23FC128a To elect a chairman
- 23FC129 To receive apologies for absence
[Local Government Act 1972 s85 \(1\)](#)
- 23FC130 To consider moving the 2023 9th May meeting to 2023 16th May to accommodate the Coronation and Election dates clashing.
- 23FC131 To receive Declarations of Interest and consider requests for dispensations concerning items on the Agenda
[Localism Act 2011 C7 s31](#) and [Localism Act 2011 C7 s33](#)
- 23FC132 To approve the accuracy of the Draft Minutes of the last meeting of the Full Council held on 8th November 2022
[Local Government Act 1972 Sch12, part V1 41 \(1\)](#)
- 23FC133 To elect a new member to the Finance & General Purposes Committee
- 23FC134 To receive Report of Central Bedfordshire Councillors (residents can obtain copies of submitted written reports by emailing the Clerk)
- 23FC135 Public Question Time
The meeting will be adjourned for 10 min for members of the public to ask question or make comments on items of business on the agenda

PLANNING

- 23FC136 To consider HPC responses to the documentation relating to the Land West of Sundon Road Development. The document relates to a meeting between representatives of HPC and CBC. HPC's proposal at the November meeting was to seek a meeting with planning officer and highways to get changes made. This resolution was carried out. HPC to consider, have the reasons for our objection been overcome.

The following planning matters have been received from Central Bedfordshire, to agree comments to be submitted back to Central Bedfordshire.

[Town and Country Planning Act 1990 Sch1 p8](#)

-applications can be viewed on the CBC website via:

<http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/AcolNetCGI.gov>

23FC137 *Planning Applications for consultation*

Planning number: CB/22/04226/FULL	Consultation Expires: 05/12/2022 extension requested and granted. New date 14/12/22	Location: 6 Lincoln Way, Harlington, Dunstable, LU5 6NA	Proposal: Retrospective Change of use of outside area to front of the existing cafe (Class E and Sui Generis) for the purposes of electric bike sales and outdoor seating.
RESOLVED			

23FC138 *Planning Applications for information*

Planning number: CB/TCA/22/00612	Location: St Marys Church, Church Road, Harlington, Dunstable, LU5 6LE	Proposal: Works to trees within a Conservation Area: G1 - Raise crowns by 2.5 - 3m on group of Beech Trees & Oak Trees overhanging Bury Orchard - general maintenance
INFO FOR CLLRs		
Planning number: CB/TCA/22/00613	Location: Bury Orchard, Church Road, Harlington, Dunstable, LU5 6LE	Proposal: Works to trees within a Conservation Area: T1 - Acaicia - Remove limb over sub station, T2 - Leaning Maple - Raise crown to 4.5m, T3 - Oak - Prune to clear scout hut roof, G1 - Maples x 10 - Raise crowns over grass, T4 - Ash on pond bank - Sectional fell to ground level, T5 - Ash - Crown lift 5m

23FC139 To receive London Luton Airport Community Noise Report (sent to Councillors via email 02/12/2022)

FINANCIAL MATTERS

23FC140 To receive the Income and Expenditure (Budget V Actual) Report as at 30th Nov 2022

23FC141 To receive the Account balances report as at 02/12/22

HPC Ear Marked Funds account (Ring-fenced)	£72,989.00
HPC General Reserve Account	£46,483.05
HPC Current Account	£103,091.76

- 23FC142 To approve of the use of a banker's standing order to pay salaries.
 23FC143 To approve the use of BACS as a method of payment.

23FC144 To Agree and authorise items for Payment

APPROVAL LIST (Inc VAT)		
Already Drawn		Paid
Beds Borough Council Refuse	DDM	212.70
Dor2Dor		422.00
Electricity SSE	DDM	265.74
Gas SEE	DDM	545.01
Payroll	BACS	8,065.21
Renaissance IT Support		250.64
Reynolds Landscaping Services (Grass)		1,308.00
Roberts Gardening Services		208.00
Virgin Media	DDM	40.80
Supplier from Current Account		To Pay
Badger Hill Farm (festive tree)		£360.00
Herts Fullstop		£56.38
Lexis Nexis		£171.99
R&S Barnwell Ltd		£344.40
Royal British Legion		£20.00
SLCC		-£10.00
The Conservation Volunteers		£300.00
Total		12,560.87

GENERAL MATTERS

- 23FC145 Councillors to confirm receipt of the email outlining the changes to Registration of Interests (sent via email 24/11/2022)
- 23FC146 To consider warm space use of the parish hall
- 23FC147 To consider the offer of 4 card tables for the Parish Hall from Ann Freeman.
- 23FC148 To receive a report on the Presentation Relating to Community Emergency Planning.
- 23FC149 To receive a report on the damaged Lamppost in Church Road and consider future actions.
- 23FC150 To discuss and consider ideas for the Coronation.
- 23FC151 To receive the 'Tree give away' report
- 23FC152 To consider the next phase of street light upgrades (Budget held £4630).
- 23FC153 To consider the purchase of additional festive rope lights for December 2023. Cost per rope (incl installation) £190 each, budget held £900.

23FC154 To receive the November Crime Statistics

Offence v	Number	% of Total	Cum %
OTHER CRIMINAL DAMAGE	1	50.00%	50.00%
AGGRAVATED VEHICLE TAKING	1	50.00%	100.00%
Grand Total	2	100.00%	

23FC155 To ratify decisions from the Finance and General Purposes committee

23FC155a To ratify the Harlington Parish Council Precept budget

23FC155b To adopt and impliment the SLCC job evaluation form. Clerks SCP = 30
2022/23

To resolve to invoke Standing Order 66:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"

23FC156 Staffing matters

The next meeting of the Full Parish Council will take place on 10th January 2023



Mr Stewart Wilks

Clerk 7th December 2022