



Harlington Parish Council

Parish Council Office, Rear of Parish Hall, Church Road, Harlington, Bedfordshire LU5 6LE
The Clerk to the Council Telephone: 01525 875933 Email: clerk@harlington-pc.gov.uk

Notice is hereby given that Members of the Parish Council are summonsed to attend an Ordinary Meeting of the Full Council to be held on Tuesday 14th March 2023 at 7.30 pm in the West Room of the Parish Hall for the purpose of transacting business as detailed in the following AGENDA. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Stewart Wilks Clerk to the Council. Date: 9th March 2023

AGENDA

- 23FC191 To receive apologies for absence
[Local Government Act 1972 s85 \(1\)](#)
- 23FC192 To receive Declarations of Interest and consider requests for dispensations concerning items on the Agenda
[Localism Act 2011 C7 s31 and Localism Act 2011 C7 s33](#)
- 23FC193 To approve the accuracy of the Draft Minutes of the last meeting of the Full Council held on 14th February 2023
[Local Government Act 1972 Sch12, part V1 41 \(1\)](#)
- 23FC194 To receive Report of Central Bedfordshire Councillors (residents can obtain copies of submitted written reports by emailing the Clerk)
- 23FC195 Public Question Time
The meeting will be adjourned for 10 min for members of the public to ask question or make comments on items of business on the agenda

PLANNING The following planning matters have been received from Central Bedfordshire, to agree comments to be submitted back to Central Bedfordshire.
[Town and Country Planning Act 1990 Sch1 p8](#)
-applications can be viewed on the CBC website via:
<http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/AcolNetCGI.gov>

23FC196 ***Planning Applications for consultation***

Planning number: CB/23/00529/LDCP	Consultation Expires: 12/04/2023	Location: 19 Park Leys, Harlington, Dunstable LU5 6LY	Proposal: Lawful development certificate proposed: Installation of garden room/home office
RESOLVED			
Planning number: CB/23/00491/FULL	Consultation Expires: 11/04/2023	Location: 21 Park Leys, Harlington, Dunstable LU5 6LY	Proposal: Garage conversion with new raised roof and a single storey rear extension
RESOLVED			

Planning number: CB/23/00045/FULL	Consultation Expires: 27/03/2023	Location: Mill Farm, Harlington Road, Sharpenhoe, Bedford, MK45 4SJ	Proposal: Demolition of part existing barn and side extension. Part new pitched roof at rear and sides. Conversion and alterations to barn to form 3 bedroom dwelling
RESOLVED			

23FC197 *Planning Applications for information*

Planning number:	Location:	Proposal:
INFO FOR CLLRS		

FINANCIAL MATTERS

23FC198 To receive the Management Accounts Report

23FC199 To receive the Account balances report as at 09/03/2023

HPC Ear Marked Funds account (Ring-fenced)	£73,217.00
HPC General Reserve Account	£46,633.71
HPC Current Account	£75,407.84

23FC200 To Agree and authorise items for Payment

APPROVAL LIST (Inc VAT)		
Already Drawn		Paid
Beds Borough Council Refuse	DDM	170.14
Electricity SSE	DDM	-332.32
Gas SEE	DDM	853.22
Payroll	BACS	5,409.68
Virgin Media	DDM	40.80
Supplier from Current Account		To Pay
Andy Muskett (maintenance)		390.00
Andy Muskett (Upgrades)		4,509.60
Renaissance IT Support		250.64
Roberts Gardening Services		208.00
CPM Playgrounds Ltd		234.00
CPRE Campaign to Protect Rural England		36.00
Herts Fullstop		91.72
ICCM		96.00
M&D Jackson Electrical Services		42.00
UK Computing Ltd		240.00
Already Drawn		6,141.52
Suppliers to approve		6,097.96
Total		12,239.48

GENERAL MATTERS

- 23FC201 To review updated information re the Allotment (HGS) shed and consider future actions required if any.
- 23FC202 To consider the revised quotation to Dig a 1m square hole for permanent Christmas tree, ensuring to keep roots in the 1m area with a 1m hard liner root guard. A Catscan for any electrics/gas/water & sewage will be carried out, however, the contractor will not be held liable if any damage as a catscan is not always accurate. Cost £1,480 + vat (tree added later will be a further cost).
- 23FC203 To receive update information relating to a baby changing facility and the impact of generating hazardous waste and its disposal. To consider future actions.
- 23FC204 To consider the quotation to make safe the Play Area Tunnel
- 23FC205 To receive Finance and General Purposes Report and ratify decisions taken:
- F&GP agreed to adopt the NALC revised standing orders (2022)
 - All other Policies and Risk Assessments were reviewed. F&GP agreed there were no changes needed.
 - Future project listed below were considered along with the necessary funds to be placed under Earmarked Funds pending work commencement:
- | | |
|---|---------|
| Parish Hall maintenance fund (General damp, middle room floor) | £3,500 |
| Parish Hall enhancements and maintenance (tree) (car park signs) | £2,000 |
| Replace the bench on Bury Orchard overlooking New Grounds | £1,500 |
| Beds Conservation Volunteers for general maintenance (HGC) (WRWA) | £2,500 |
| Pond fund addition Willow Removal (£450 per tree) | £1,500 |
| Allotment maintenance – Access, maintenance & improvements, micro plot numbers, skips, taps | £3,000 |
| Cemetery Enhancements, maintenance & improvements. | |
| Memorial wall, hedging, hut roof, letter box, rotunda. | £10,000 |
| National Days of commemoration paraphernalia | £1,000 |
| Addition to the Village Leisure Equipment fund | £4,000 |
| Village car park, to shore up the land slippage from Bury Orchard onto the car park and reducing the available parking area – estimated cost | £5,000 |
| Wildlife & environment enhancements (Pilgrims Close, Amenity Land Wilding, tree planting) | £7,500 |
- 23FC206 To receive the Speed Watch report from Cllr M Harris

23FC207 To receive last months Crime Statistics along with the Stree Watch from Cllr J Lewis

Offence ☐	Number	% of Total	Cum %
ASSAULT WITHOUT INJURY	1	14.29%	14.29%
PUBLIC FEAR ALARM OR DISTRESS	1	14.29%	28.57%
OTHER THEFT	1	14.29%	42.86%
CRIMINAL DAMAGE TO A VEHICLE	1	14.29%	57.14%
SEXUAL	1	14.29%	71.43%
HARASSMENT	1	14.29%	85.71%
MALICIOUS COMMUNICATIONS	1	14.29%	100.00%
Grand Total	7	100.00%	

23FC208 To consider future actions regarding S106 monies.

23FC209 To consider locations to plant the tree whips donated by CBC as part of the tree giveaway (Approx 30 remaining)

To resolve to invoke Standing Order 66:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"

23FC210 Staffing matters

The next meeting of the Full Parish Council will take place on 11th April 2023



Mr Stewart Wilks

Date: 9th March 2023