



Harlington Parish Council

Parish Council Office, Rear of Parish Hall, Church Road, Harlington, Bedfordshire LU5 6LE
The Clerk to the Council Telephone: 01525 875933 Email: clerk@harlington-pc.gov.uk

Notice is hereby given that Members of the Parish Council are summonsed to attend an Ordinary Meeting of the Full Council to be held on Tuesday 18th April 2023 at 7.30 pm in the West Room of the Parish Hall for the purpose of transacting business as detailed in the following AGENDA. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Stewart Wilks Clerk to the Council. Date: 12th April 2023

AGENDA

- 23FC210 To receive apologies for absence
[Local Government Act 1972 s85 \(1\)](#)
- 23FC211 To receive Declarations of Interest and consider requests for dispensations concerning items on the Agenda
[Localism Act 2011 C7 s31 and Localism Act 2011 C7 s33](#)
- 23FC212 To approve the accuracy of the Draft Minutes of the last meeting of the Full Council held on 14th March 2023
[Local Government Act 1972 Sch12, part V1 41 \(1\)](#)
- 23FC213 To receive Report of Central Bedfordshire Councillors (residents can obtain copies of submitted written reports by emailing the Clerk)
- 23FC214 Public Question Time
The meeting will be adjourned for 10 min for members of the public to ask question or make comments on items of business on the agenda

PLANNING The following planning matters have been received from Central Bedfordshire, to agree comments to be submitted back to Central Bedfordshire.
[Town and Country Planning Act 1990 Sch1 p8](#)
-applications can be viewed on the CBC website via:
<http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/AcolNetCGI.gov>

23FC215 ***Planning Applications for consultation***

Planning number:	Consultation Expires:	Location:	Proposal:
RESOLVED			

23FC216 ***Planning Applications for information***

Planning number:	Location:	Proposal:
CB/23/00914/DOC	13 Church Road, Harlington, Dunstable, LU5 6LE	Discharge of Conditions 2 & 3 against CB/20/01605/FULL Alterations and extension to form ancillary garden room. Cond 2 Roofing Materials and Cond 3 External Finishes

Planning number: CB/23/00977/DOC	Location: Barn opposite lower wood farm, Sundon Road, Harlington	Proposal: Discharge of Conditions 3 & 4 against CB/22/01437/FULL conversion of barn to create a new dwelling
Planning number: CB/23/00709/LDCE	Location: Southview, 5 Toddington Road, Harlington, Dunstable, LU5 6LB	Proposal: Lawful Development Certificate Existing: Land used as garden for more than 10 years

FINANCIAL MATTERS

23FC217	To receive the <u>Account balances report as at 14/04/2023</u>	
	HPC Ear Marked Funds account (Ring-fenced)	£115,067.95
	HPC General Reserve Account	£53,400.00
	HPC Current Account	£95,207.92

23FC218 To Agree and authorise items for Payment

APPROVAL LIST (Inc VAT)		
Already Drawn (23FGP010)		Paid
Beds Borough Council Refuse	DDM	170.14
CBC (Non Domestic Tax)	DDM	4,227.04
Dor2Dor		518.40
Electricity SSE	DDM	1,404.26
Gas SEE	DDM	648.17
Payroll	BACS	5,409.68
Virgin Media	DDM	40.80
Supplier from Current Account		To Pay
A Complete Cleaning Service Ltd		170.00
BATPC		518.00
Beds & River Ivel Drainage Board		8.36
CBC (Match-Funding)		5,217.35
easigrass		1,656.00
Harlington Parish Lands Trust		200.00
Herts Fullstop		39.86
ICCM		95.00
MDG Business Associates Ltd		1,440.00
Mr R N Hawkins (Roy)		120.00
Pear Technology		1,740.00
R&S Barnwell Ltd		31.32
Renaissance Computer Services Ltd		266.01
Reynolds Landscaping Services		810.00
Roberts Gardening Services		258.00
Already Drawn		12,418.49
Suppliers to approve		12,569.90
Total		24,988.39

GENERAL MATTERS

- 23FC220 To receive an update on the ownership of the allotment shed and consider any future actions required
- 23FC221 To consider the quotation for the previously agreed baby changing unit (Horizontal Baby Changing Unit) To be located in the disabled toilets of the Parish Hall. The cost to purchase is £142.80 + VAT There will be an additional cost to fit the unit (Est: £50 unless a volunteer is found)
- 23FC222 To receive the External Internal auditors Internal Controls report
- 23FC223 To consider the Parish Hall decorating quote from P Cook Decorating and Refurbishment Services. All external repair and paintwork, Interior make good and redecorate damaged areas, quote £980.00. Funds have been allocated and are held in the Earmarked funds.
- 23FC224 To consider the quotes to have a permanent festive tree.
Part 1 - To Dig a 1m square hole for permanent Christmas tree, ensuring to keep roots in the 1m area with a 1m hard liner root guard was received. The quote included the note 'A Catscan for any electrics/gas/water & sewage will be carried out, however, the contractor will not be held liable if any damage as a catscan is not always accurate. Cost £1,480 + vat (Reynolds Landscaping).
Part 2 – The recommended tree is a Caucasian Fir (abies nordmanniana). It was recommended to plant a tree no larger than 6' tall, with a growth of approximately 2' per year. The impact of having a smaller tree (initially) will be compensated for by increased lamppost rope lights. The tree will require frequent watering during a hot summer. Cost for a 6' tree (at £7 per ft) from Torminalis Horticultural Services (T H S) to supply, deliver, plant and stake £30. Total cost £72
- 23FC225 To receive the Speed Watch report from Cllr M Harris
- 23FC226 To receive last months Crime Statistics along with the Street Watch report from Cllr Lewis

Offence	Number	% of Total	Cum %
ASSAULT WITH INTENT TO CAUSE S HARM	1	1	1
Grand Total	1	1	1

To resolve to invoke Standing Order 66:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"

23FC227 Staffing matters

The next meeting of the Full Parish Council will take place on 16th May 2023



Mr Stewart Wilks

Clerk 12th April 2023