



Harlington Parish Council

Parish Council Office, Rear of Parish Hall, Church Road, Harlington, Bedfordshire LU5 6LE
The Clerk to the Council Telephone: 01525 875933 Email: clerk@harlington-pc.gov.uk

Notice is hereby given that Members of the Parish Council are summonsed to attend an Ordinary Meeting of the Full Council to be held on Tuesday 16th May 2023 at 7.30 pm in the West Room of the Parish Hall for the purpose of transacting business as detailed in the following AGENDA. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Stewart Wilks Clerk to the Council. Date: 11th May 2023

AGENDA

- 23FC228 To elect a Chairman
- 23FC229 Declaration of Acceptance of Office of Chairman to be signed
- 23FC230 To receive the signed Declaration of Acceptance of Office from the newly elected councillor
- 23FC231 To receive The Central Bedfordshire Council document regarding newly elected councillors.
Councillors are bound to complete and submit the required paperwork online with copies to the Clerk
- 23FC232 To elect a Vice Chairman
- 23FC233 To receive apologies for absence
[Local Government Act 1972 s85 \(1\)](#)
- 23FC234 To consider co-option applications
- 23FC235 To receive Declarations of Interest and consider requests for dispensations concerning items on the Agenda
[Localism Act 2011 C7 s31 and Localism Act 2011 C7 s33](#)
- 23FC236 In addition to the Chairman, to appoint additional committee member(s) with a financial background/interest to form the Finance & General Purposes Committee
- 23FC237 To receive The Financial Regulations and Standing Orders

To review:

- 23FC238 To receive Committee Terms of Reference for Finance & General Purposes
- 23FC239 To receive Delegation to Employees
- 23FC240 To agree meeting dates from January 2024

To appoint Representatives

- 23FC241 Bedfordshire Association of Town & Parish Councils (presently Cllr Harfield)
- 23FC242 Highways Representative (presently Cllr Saunders)
- 23FC243 Boundary Matters (presently Cllr Harfield)
- 23FC244 Flitwick & Harlington Station Travel Steering Group
- 23FC245 Harlington Community Group
- 23FC246 To appoint Peter Hughes as the Parish P3 Co-ordinator

To consider Annual Subscriptions

[Local Government Act 1972 s111](#)

- 23FC247 Bedfordshire Association of Town & Parish Councils (previously £547)
 23FC248 Open Spaces Society (previously £45)
 23FC249 The Chiltern Society (previously £30)
 23FC250 The Campaign for the Protection of Rural England (previously £36)
 23FC251 Institute of Cemetery and Crematorium Management (previously £95)
 23FC252 SLCC (previously £215 for Clerk)
 23FC253 Information Commissioner – GDPR - Data Protection Entry (previously £35)
 23FC254 NSALG – Jan 18 (previously £55)
- 23FC255 To approve the accuracy of the Draft Minutes of the last meeting of the Full Council held on 18th April 2023
[Local Government Act 1972 Sch12, part V1 41 \(1\)](#)
- 23FC256 To receive Report of Central Bedfordshire Councillors (residents can obtain copies of submitted written reports by emailing the Clerk)
- 23FC257 Public Question Time
The meeting will be adjourned for 10 min for members of the public to ask question or make comments on items of business on the agenda

PLANNING

The following planning matters have been received from Central Bedfordshire, to agree comments to be submitted back to Central Bedfordshire.

[Town and Country Planning Act 1990 Sch1 p8](#)

-applications can be viewed on the CBC website via:

<http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/AcolNetCGI.gov>

23FC258 ***Planning Applications for consultation***

Planning number: CB/23/01286/FULL	Consultation Expires: 25 th May 2023	Location: Upper East End House, Goswell End Road, Harlington	Proposal: Removal of existing conservatory erection of single-storey rear extension and internal alterations addition of Juliet balcony to existing dormer.
RESOLVED			
Planning number: CB/23/01331/FULL	Consultation Expires: 26 th May 2023	Location: 1 Oak Close, Harlington, LU5 6PP	Proposal: Two storey side extension following removal of existing attached garage
RESOLVED			
Planning number: CB/23/01360/RM	Consultation Expires: 8 th June 2023	Location: Phase 1 Land to the West of the Mainline Railway Line and North of Toddington Road, Harlington	Proposal: Reserved Matters: following Outline Application CB/21/05416/OUT (400 dwellings including land for a Primary School, open space and associated infrastructure). Phase 1 Reserved matters for appearance, landscaping, layout and scale relating to the erection of 136 dwellings. Discharge of Conditions 2, 4, 5, 21, 22, 23, 25, 26, 28, 29, 30, 31, 32 and 33
RESOLVED			

23FC259 **Planning Applications for information**

Planning number: CB/TRE/23/00173	Location: 2 Manor Close, Harlington, Dunstable LU5 6PG	Proposal: Works to a tree protected by a Tree Preservation Order in a Conservation Area: MB/TPO/04/00035 Various works as detailed on the tree plan. Group G3 1x Ash & 3 Horse Chestnut. Group 4 G4 3x Oak & 3 Yew. T6 1x Ash.
INFO FOR CLRS		

FINANCIAL MATTERS

23FC260	To receive the <u>Account balances report as at 11/05/23</u>	
	HPC Ear Marked Funds account (Ring-fenced)	£115,067.95
	HPC General Reserve Account	£53,400.00
	HPC Current Account	£74,218.00

23FC261 To Agree and authorise items for Payment

APPROVAL LIST (Inc VAT)		
Already Drawn (23FGP010)		Paid
Beds Borough Council Refuse	DDM	212.70
CBC (Non Domestic Tax)	DDM	4,227.04
Dor2Dor		518.40
Electricity SSE	DDM	595.12
Gas SEE	DDM	1,864.34
Payroll	BACS	5,409.68
Virgin Media	DDM	40.80
Wave (AWA)	DDM	213.24
Chairman Reimbursement		20.34
UK Power Network		6,566.40
Supplier from Current Account		To Pay
Andy Muskett (maintenance)		1,344.00
Herts Fullstop		267.82
Pawprint		38.40
Renaissance Computer Services Ltd		266.01
Reynolds Landscaping Services		912.00
Roberts Gardening Services		208.00
Already Drawn		19,668.06
Suppliers to approve		3,036.23
Total		22,704.29

GENERAL MATTERS

23FC262 To receive the Speed Watch report from Cllr M Harris

23FC263 To receive last months Crime Statistics along with the Street Watch report from Cllr Lewis

Offence	Number	% of Total	Cum %
ASSAULT WITHOUT INJURY	4	28.57%	28.57%
THEFT FROM A MOTOR VEHICLE	2	14.29%	42.86%
THEFT OR UNAUTH TAKING OF A MOTOR VEH	2	14.29%	57.14%
ASSAULT WITH INTENT TO CAUSE S HARM	1	7.14%	64.29%
RESIDENTIAL BURGLARY-UNCO BLD	1	7.14%	71.43%
ASSAULT WITH INJURY	1	7.14%	78.57%
THREATS TO KILL	1	7.14%	85.71%
BLACKMAIL	1	7.14%	92.86%
MALICIOUS COMMUNICATIONS	1	7.14%	100.00%
Grand Total	14	100.00%	

23FC264 To consider granting permission for a drop kerb to be installed at 19 Lincoln Way prior to the resident sending an application to Central Bedfordshire Council

23FC265 To consider a resident's request to plant an oak tree grown from seed by said resident in a location of the councils choosing.

23FC266 To consider the revised quotation regarding the bed for the permanent festive tree.

23FC267 To consider the future distribution of The Paperchain

To resolve to invoke Standing Order 66:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"

23FC268 Staffing matters – ILCA

The next meeting of the Full Parish Council will take place on 13th June 2023



Mr Stewart Wilks

Clerk 11th May 2023