



The Parish Clerk
Parish Council Office, R/o Parish Hall
Church Road, Harlington, Dunstable, Beds LU5 6LE
Tel: 01525 875933
Email: clerk@harlington-pc.gov.uk

MEMORIAL BENCH APPLICATION / RENEWAL

Applicant's Name _____

Applicant's Address _____

_____ Postcode _____

Telephone _____ Signed _____

Email _____ A proof of the memorial will be sent to this email address

Which Option is required? (please tick)

- ☐ Plaque with text only
☐ Plaque with text and design. Please use this space to tell us which design you require*

*If you wish to discuss this in more detail please contact the Harlington Parish Councils Clerks office

Before writing your inscription in the boxes below, please read the following information:

- ➡ If you require a design, do not write in the grey boxes
- ➡ The name should be confined to lines 1 and 2. If a third line is required then for a name then line 6 may not be used.
- ➡ On the inscription:
 - a Please note a space counts as a character
 - b Please write the inscription clearly in BLOCK capitals (we are unable to accept responsibility for any incorrect inscription due to illegible or ambiguous writing).
- ➡ A quotation will need to be obtained from the supplier before any application can be confirmed. Please be aware that there may be a short delay once your application has been submitted.
- ➡ Please note the layout of the inscription is at our discretion.

L1																		
L2																		
L3																		
L4																		
L5																		
L6																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18

**On receipt of this completed form you will be issued with an invoice.
Payment is required before engravers are instructed**