



Harlington Parish Council

Parish Council Office, Rear of Parish Hall, Church Road, Harlington, Bedfordshire LU5 6LE
The Clerk to the Council Telephone: 01525 875933 Email: clerk@harlington-pc.gov.uk

Notice is hereby given that Members of the Parish Council are summonsed to attend an Ordinary Meeting of the Full Council to be held on Tuesday 11th November 2025 at 7.30 pm in the West Room of the Parish Hall for the purpose of transacting business as detailed in the following AGENDA. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Alison Doyle Clerk to the Council. Date: 6th November 2025

AGENDA

- 25FC202 To receive apologies for absence
[Local Government Act 1972 s85 \(1\)](#)
- 25FC203 To receive Declarations of Interest and consider requests for dispensations concerning items on the Agenda
[Localism Act 2011 C7 s31 and Localism Act 2011 C7 s33](#)
- 25FC204 To approve the accuracy of the Draft Minutes of the last meeting of the Full Council held on 14th October 2025
[Local Government Act 1972 Sch12, part V1 41 \(1\)](#)
- 25FC205 To receive Report of Central Bedfordshire Councillors (residents can obtain copies of submitted written reports by emailing the Clerk)
- 25FC206 Public Question Time
The meeting will be adjourned for 10 min for members of the public to ask question or make comments on items of business on the agenda

PLANNING

The following planning matters have been received from Central Bedfordshire, to agree comments to be submitted back to Central Bedfordshire.

[Town and Country Planning Act 1990 Sch1 p8](#)

-applications can be viewed on the CBC website via:

<http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/AcolNetCGI.gov>

Planning number:CB/25/03171/DOC	Location: Land to the west of the railway line and north of Toddington Road, Harlington	Details: Discharge of Condition 8 against planning permission ref. CB/25/00931/VOC :Variation of condition numbers 7 and 8 of planning permission CB/21/05416/OUT (Outline application: for up to 400 dwellings including land for a Primary School, open space and associated infrastructure. New main access, plus minor access to serve units to south east of site, off Toddington Road all matters reserved except access) Reason for variation: Discussions with the Planning Officer and Highways, it has been agreed that approval to details relating to Westoning Road and the junction of Westoning Road/A5120 would delay the the approval of other highways works. Hence, it was agreed that details relating to Westoning Road could be detached from Condition 8 and added to Condition 7 as a prior to 25% occupations requirement.
Planning number:CB/25/03174/NMA	Location: Land to the west of the mainline railway and north of Toddington Road, Harlington	Details: Non material amendment to planning permission CB/21/05416/OUT (Outline application: for up to 400 dwellings

		including land for a Primary School, open space and associated infrastructure. New main access, plus minor access to serve units to south east of site, off Toddington Road. Ref. CB/25/00931/VOC (Approval to details relating to Westoning Road and the junction of Westoning Road/A5120 would delay the the approval of other highways works. Amendment sought to vary the wording to Conditions 8 & 9, to allow 25% occupations before the works are due for completion
Planning number:CB/TCA/25/00475	Location:4 Manor Close Harlington	Details: Works to Trees within a Conservation Area: Remove Weeping Cherry to near ground level and treat stump to inhibit regrowth. Maintain remainder of Mixed shrub group (mainly Weeping Cherry, Japanese Maple, Hydrangea, Hypericum, Salvia and Philadelphus) broadly at no larger than current dimensions by periodic pruning.
Planning number:	Location:	Details:

FINANCIAL MATTERS

25FC208 To receive the Account balances report as at 06/11/25

HPC Ear Marked Funds account (Ring-fenced)	£ 92,674.03
HPC General Reserve Account	£ 53,134.22
HPC Current Account	£150,488.58

25FC209 To Agree and authorise items for Payment

Already Drawn		Paid
Beds Borough Council Refuse	DDM	0.00
Peninsula	DDM	306.18
SSE Energy (Gas)	DDM	0.00
SSE Energy (Electricity)	DDM	1,184.54
Virgin	DDM	48.00
Wave Water	DDM	797.48
Salaries - October		5,378.56
Supplier from Current Account		To Pay
R & S Barnwell		434.22
Roy Hawkins		350.00
Herts Full stop		114.37
Pawprint		115.15
Renaissance		273.37
Reynolds Landscapes		1,080.00
Roberts Gardening		258.00
D & G Short		40.45
Steve Dear		1500.00
Harlington Village Action Group		700.00
0-4		450.00
Already Drawn		7,714.76
Suppliers to approve		1,378.45
Total		9,093.21

GENERAL MATTERS

- 25FC210 To receive the Clerk's/Chairman's Report (project updates)
- 25FC211 To receive and consider Cllr Harfield proposal
- 25FC212 To consider re introducing the paperchain or something similar to be delivered more frequently.
- 25FC213 To receive and consider second stage of Community Governance Review – emailed 4/11/25
- 25FC214 To consider and agree hall hire arrangements with Bury Orchard Trustees.
- 25FC215 To agree the poppies (on lampposts) and silhouettes being laid on the war memorial 2 weeks before Remembrance Sunday and down before Christmas.

Work quotations to consider

- 25FC216 To consider quote to turfing 5 graves in Harlington Garden Cemetery.
- 25FC217 To receive and agree the costings of a new live christmas tree, including soil etc

25FC218 To receive last months Crime Statistics.

Offence	Number
ASSAULT WITHOUT INJURY	3
THEFT FROM A MOTOR VEHICLE	2
SEXUAL	2
THREATS TO KILL	1
RESIDENTIAL BURGLARY-HOME	1
ATTEMPTED RESIDENTIAL BURGLARY-HOME	1
THEFT FROM THE PERSON	1
KIDNAPPING	1
ASSAULT WITH INJURY	1
PUBLIC FEAR ALARM OR DISTRESS	1
Grand Total	14

25FC219 To ratify the following Grant/Funding assistance requests

Organisation	Amount	Project
25FC220(a) Harlington Upper School	£ 474.00	New kitchen equipment
25FC220(b) Harlington Neighbourhood Help	£ 380.00	Christmas Gift Bags
25FC220(c) 3 rd Amptill & Woburn Harlington Scouts	£ 500.00	General Running costs
25FC220(d) Harlington Village Action Group	£1000.00	General Running costs
25FC220(e) Harlington Boys Brigade & Girls	£ 600.00	General Running costs
25FC220(f) Contact Magazine	£1500.00	General Running costs
25FC220(g) Harlington & Sundon Lower FC	£ 500.00	General Running costs

25FC221 To agree for the Clerk to purchase Arnold-Baker on Local Council Administration volume 14 book at a cost of £144.00

To resolve to invoke Standing Order 19f:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"

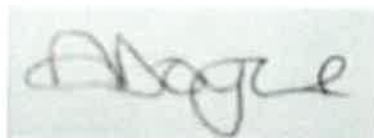
25FC222 The Finance and General Purposes report for ratification – Staffing Matters

25FGP55 To agree the NALC revised payscale 2025/2026

25FGP56 To receive and discuss draft copy of staff handbook

25FGP57 To receive and discuss applications received for Admin Role

The next meeting of the Full Parish Council will take place on 9th December 2025



Alison Doyle Proper Officer (Clerk & RFO)

Clerk 6th November 2025