



Harlington Parish Council

Parish Council Office, Rear of Parish Hall, Church Road, Harlington, Bedfordshire LU5 6LE

The Clerk to the Council Telephone: 01525 875933 Email: clerk@harlington-pc.gov.uk

Notice is hereby given that Members of the Parish Council are summonsed to attend an Ordinary Meeting of the Full Council to be held on Tuesday 10th March 2026 at 7.30 pm in the West Room of the Parish Hall for the purpose of transacting business as detailed in the following AGENDA. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Alison Doyle Clerk to the Council. Date: 5th March 2026

AGENDA

- 26FC040 To receive apologies for absence
[Local Government Act 1972 s85 \(1\)](#)
- 26FC041 To receive Declarations of Interest and consider requests for dispensations concerning items on the Agenda
[Localism Act 2011 C7 s31 and Localism Act 2011 C7 s33](#)
- 26FC042 To approve the accuracy of the Draft Minutes of the last meeting of the Full Council held on 10th February 2026
[Local Government Act 1972 Sch12, part V1 41 \(1\)](#)
- 26FC043 To receive Report of Central Bedfordshire Councillors (residents can obtain copies of submitted written reports by emailing the Clerk)
- 26FC044 Public Question Time
The meeting will be adjourned for 10 min for members of the public to ask question or make comments on items of business on the agenda

PLANNING

The following planning matters have been received from Central Bedfordshire, to agree comments to be submitted back to Central Bedfordshire.

[Town and Country Planning Act 1990 Sch1 p8](#)

-applications can be viewed on the CBC website via:

<http://plantech.centralbedfordshire.gov.uk/PLANTECH/DCWebPages/AcolNetCGI.gov>

26FC045 **Planning Applications for consultation**

Planning number: CB/26/00410/LDCP	Location: 29 Beauchamp Road, Harlington, Dunstable, LU5 6XB	Details: Lawful Development Certificate Proposed: Erection of a single-storey rear extension, a roof lantern, modifications to the rear patio/hardstanding
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26FC046 **Planning Applications for information**

Planning number: CB/25/03415/FULL	Location: Garages Between 15 and 17, Wingate Road, Harlington LU5 6NJ	Details: Removal of garages and erection of one detached dwelling. Retaining access to the existing substation towards the north-east of the site. REFUSED
Planning number: CB/26/00066/BNG	Location: Land North of Toddington and Adjacent Rosehaven, Toddington, Road, Harlington	Details: Discharge of Biodiversity Gain Plan against planning permission ref. CB/24/01101/FULL (Erection of two detached dwellings with garages and associated soft and hard landscaping works) BNG APPROVED

FINANCIAL MATTERS

26FC047 To receive the Budget vs Actual Report

26FC048 To receive the Account balances report as at 05/03/2026

HPC Ear Marked Funds account (Ring-fenced)	£170,860.00
HPC General Reserve Account	£ 53,134.22
HPC Current Account	£ 35,872.05

26FC049 To Agree and authorise items for Payment

Already Drawn		Paid
Beds Borough Council Refuse	DDM	204.78
Peninsula	DDM	306.18
SSE - Electric (unmetered)	DDM	748.84
SSE - Gas	DDM	1,668.72
Yu Energy	DDM	203.57
Virgin	DDM	59.47
Salaries - February	DDM	5,472.28
Supplier from Current Account		To Pay
Harlington Parish Lands Trust		300.00
Herts Fullstop		80.58
ICO Renewal		47.00
Pawprint		114.00
Renaissance		272.17
Reynolds Landscapes		1,080.00
Roberts Gardening Service		208.00
Steve Dear		480.00
A Doyle expenses - Amazon		17.98
Already Drawn		8,663.84
Suppliers to approve		2,599.73
Total		11,263.57

GENERAL MATTERS

- 26FC050 To receive the Clerk's/Chairman's Report (project updates)
- 26FC051 Councillors to confirm their registration of interests held at CBC are up to date
- 26FC052 To receive and agree to AA PAT testing, testing all regular hall hires electrical appliances
- 26FC053 Annual Parish Meeting – 28th April 2026 – to agree format
- 26FC054 **The Finance and General Purposes report for ratification:**
- To move £20,000.00 from current account into EMF splitting into the following accounts:
 - Village celebrations (Christmas light switch on) - £5000.00 was **AGREED**
[Local Government Act 1972, S145](#)
 - Parish Hall maintenance - £3000.00 was **AGREED**
[Local Government Act 1972, S133](#)
 - Replace bollards - £11000.00 was **AGREED**
[Local Government and Rating Act 1997 S31](#)
 - Replace coping tile in Wingate Road – £1000.00 was **AGREED**
[Open Spaces Act 1906 S10](#)
 - Future project listed below were considered along with the necessary funds to be place under Earmarked Funds pending work commencement:
Changing bollards from manual to electronically controlled **AGREED**- £11000.00
Installation of Cardio strengthening equipment – **AGREED** clerk to explore utilising S106 monies
 - To approval for the regular payments schedule for 2026/2027 was considered – **RESOLVED**
To allow the following to be paid pre-approval : Beds Borough Council, Peninsula, SSE,

Yu Energy, Corona Energy, Reynolds Landscaping, Renaissance, Roberts Gardening, MDG, Virgin, Andy Muskett, Wave, Pawprint

- d) Statement of internal control changes for year ending 31/3/27 – **RESOLVED** to implement changes in 2026/2027
- e) Authorisation of cordless battery strimmer (25FC172) due to timescale – **RESOLVED** to order at a maximum cost of £1219.99
- f) To renew the Virgin media contract for 3 years – **RESOLVED** to renew at a cost of £35.00 pcm & vat
- g) To renew Gas contract for 6 years – **RESOLVED** quotation from Corona Energy will be accepted.
- h) F&GP agreed to award 2026-2028 grass cutting tender to The Happy Gardener
- i) F&GP agreed to adopt the NALC revised Standing orders (2025)
- j) F&GP agreed to adopt the NALC (2015)
- k) The following policies were reviewed. F&GP agreed there were no changes needed.
- l) Financial Regs
- m) Financial Regs – RFO responsibilities
- n) Committee Terms of Reference
- o) Review Health & Safety – **RESOLVED** to review 2nd June 2026

The following risk assessments will be reviewed 2nd June 2026

- p) Appendix 1 CONTROL SHEET
- q) Appendix 2 Allotment - Risk Assessments
- r) Appendix 3 Litter Picking- Risk Assessments
- s) Appendix 4 Fire Risk - Risk Assessment –
- t) Appendix 5 IT- Risk Assessment for Fire Safety
- u) Appendix 6 Outdoor-Play-Equipment- Risk Assessment
- v) Appendix 7 Stability Testing- Risk Assessments
- w) Appendix 8 Snow & Ice Clearance - Risk Assessments
- x) Appendix 9 Business Risk Management- Risk Assessment
- y) Alison Doyle & Joanne Sveinbjornsson to take IOSH Managing course at a maximum cost of £150.00 per person

26FC055	To consider adding Le-Clay Roofing to HPC preferred subcontractors list.
26FC056	To discuss and agree replacing a missing roof tile damaged in WRWA
26FC057	To discuss and consider setting up an Emergency resource centre
26FC058	To discuss and agree on applying for a Celebratory Oak Tree to celebrate 100 years of CPRE
26FC059	To discuss and agree on engaging with LHLPA on a no win fee regarding business rates
26FC060	To receive and discuss suggestions for Christmas light switch on – Saturday 21 st November 2026

26FC061 To receive last months Crime Statistics

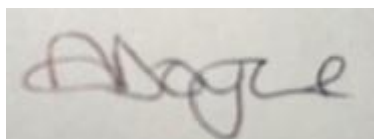
Offence	Number
SEXUAL	1
Grand Total	1

To resolve to invoke Standing Order 19f:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw”

26FC062 Staffing matters – No Issues

The next meeting of the Full Parish Council will take place on 14th April 2026

A handwritten signature in dark ink, appearing to read 'Alison Doyle', is shown on a light-colored background.

Alison Doyle Proper Officer (Clerk & RFO)

Clerk 5th March 2026